

***Town of York ~ Village Revitalization Steering Committee
Meeting Minutes ~ January 18, 2018
York Public Library ~ Wheeler Room***

Present: Stu Dawson, Toni DeSoto, Brent Drennan, Chris Hartwell, Dean Lessard, Bill Lord, Dan Poulin, Pete Smith

Absent: Stephen Carr, Mike Estes, Don Rose, Ron McAllister, Dylan Smith

Guest: Leah Drennan

1. Chris Hartwell called the meeting to order at 10:05 am.
2. Meeting minutes for December 14th were approved with three minor corrections.
3. Dean reported that he has been working with Regina to fine-tune the scope documentation so that it can be presented to the KACTS committee and Maine DoT. The DoT has not put it in a work plan yet because our project description is much larger than the money we currently have available. Dean and Regina have updated the project scope and cost estimate for Phase One which is \$2.1m as funded through 2020.
4. Dean presented the revised Phase One Boundary Plan diagram for the group to review and he explained how they determined what sections to include within the boundaries. Things such as rights-of-way issues and where full-depth construction will occur went into what areas are included.
5. During the discussion about what would go into Phase One, Leah proposed that, rather than waiting until the project is constructed, the angled perpendicular parking spaces in front of the Berger building could be re-stripped anytime to create parallel parking spaces and a sidewalk.
6. Dean then explained to the group that he has looked at the design plans to identify opportunities for more public parking. He proposes reducing the size of pedestrian safety zones, shifting some sidewalks further out into the right-of-way, slightly reducing the size of certain parking spaces, and adding parallel parking along Lindsay Road across from the museum. Doing these things would result in a potential addition of 37 spaces and that would significantly improve public satisfaction with the project.
7. Pete made a motion to authorize Dean to bring his ideas for added parking to Regina as potential revisions to the design plan. Bill seconded the motion which passed unanimously.
8. Stu repeated his concern about sidewalk extensions needing to have vertical identification for pedestrian safety. This can be accomplished using bollards, trees, trash receptacles, etc.
9. Leah suggested that perhaps the proposed Lindsay Road parking spaces could be implemented by adding striping now, rather than waiting for the project to be constructed.

[NOTE: recorder stopped due to dead batteries - unknown amount of meeting not recorded]

10. During a discussion regarding the installation of underground culverts and burying electric utility wires, the group agreed that the best approach would be to address the whole job at once rather than just installing the culverts and having to come back for more money later to bury the wires.
11. Brent proposed that someone from the committee have an informal conversation with town leadership about the potential options for getting electric utilities underground. The group asked Chris to invite the Town Manager to our next meeting to begin the process.
12. Our next regular meeting will be at 10:00am on Thursday, February 15th at the York Public Library.

Meeting adjourned at 11:21am

Respectfully submitted,
Peter Smith, Secretary